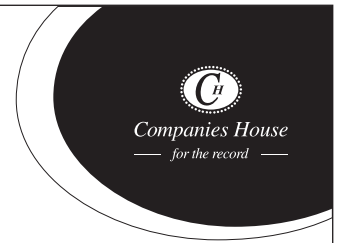


# TM02

## Termination of appointment of secretary



You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

✓ **What this form is for**  
You may use this form to terminate the appointment of a secretary (individual or corporate).

✗ **What this form is NOT for**  
You cannot use this form if you are terminating the appointment of a director. To do this, please use form TM01 'Termination of appointment of director'.

For further information, please refer to our guidance at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

### 1 Company details

Company number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Company name in full	<input type="text"/>								
	<input type="text"/>								

→ **Filling in this form**  
Please complete in typescript or in bold black capitals.  
  
All fields are mandatory unless specified or indicated by \*

### 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the public Register.

Title*	<input type="text"/>
Full forename(s)	<input type="text"/>
Surname/Corporate name	<input type="text"/>

### 3 Termination date<sup>1</sup>

Date of termination of appointment	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<sup>1</sup> Only one secretary appointment can be terminated per form.

### 4 Signature

	I am signing this form on behalf of the company.
Signature	<input type="text"/>
	<input checked="" type="checkbox"/>
	This form may be signed by: Director <sup>2</sup> , Secretary, Person authorised <sup>3</sup> , Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor.

<sup>2</sup> **Societas Europaea**  
If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

<sup>3</sup> **Person authorised**  
Under either section 270 or 274 of the Companies Act 2006.